

22 June 2023

Dear Parent / Carer

Year 7 Parents' Evening Wednesday 28th June 2023 - Online Appointment Booking

I would like to invite you to attend our Year 7 Parents' Evening on Wednesday 28th June 2023.

Parents can book online appointments with the teachers of their child between 3:30pm and 6:30pm.

This is a great opportunity to meet with your child's and it will also be an opportunity for you to ask any questions you may have and/or to express any concerns. Your child is welcome to attend with you.

The school has introduced a new easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from **Tuesday 13th June 2023 at 5pm** and will close on **Monday 26th June 2023 at 9am**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://airedaleacademy.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

- Student's First Name
- Student's Surname
- Students' date of birth

If you do not have internet access, please contact the school office who will be happy to add appointments on your behalf and make alternative arrangements.

Yours sincerely



Miss L Proctor
Principal