

## SPECIAL EDUCATIONAL NEEDS POLICY

Version	Date
Last reviewed	September 2017
Date of next review	September 2018

### 1. Background

#### 1.1 Legislative framework

Airedale Academy SEND policy for young people with special educational needs or disabilities is governed and informed by the statutory framework set out in:

- Working Together to Safeguard Children (2013)
- Children and Families Act (2014)
- SEND code of practice (2014)
- Equality Act (2010)
- Reasonable adjustments for disabled pupils (2012)
- Supporting pupils at school with medical conditions (2014)
- The Mental Capacity Act Code of Practice: Protecting the Vulnerable (2005)

### 2. Introductory statement

This SEND policy details how Airedale Academy will ensure that the necessary provision is made for any pupil who has special educational needs and those needs are made known to all who are likely to teach them. Airedale Academy will use its best endeavours to ensure that staff in the school are able to identify and provide for those pupils who have special educational needs; to allow pupils with special educational needs to participate fully in the activities of the school together with pupils who do not have special educational needs, so far as is reasonably practical and compatible with the child receiving the special educational provision and the efficient education of the pupils with whom they are educated.

The staff and governors of Airedale Academy will endeavour to ensure that all SEND students reach their full potential, are fully included within the school community and are able to make successful transfers between educational establishments. This policy aims to support all members of staff in providing positive whole school approaches towards the learning, progress and achievement of SEND students. All teachers are teachers of SEND students. Teaching and supporting such students is therefore a whole school responsibility requiring a whole school response.

Meeting the needs of SEND students requires partnership working between all those involved – the Local Authority, school, parents/carers, students, children’s services and all other agencies.

Airedale Academy is committed to welcoming all students. Adjustments will be made where necessary and where possible to enable all students for whom Airedale Academy is the most appropriate educational setting, to access lessons and social time as freely as possible. Needs and adjustments will be considered on an individual basis.

#### 2.1 Fundamental principles

Airedale Academy aims to ensure that:

- Staff are aware of the importance of early identification and of providing for SEND students whom they teach.
- SEND students will have their needs met.
- The views of the students are sought and taken into account.

- Partnership with parents/carers plays a key role in supporting their child's education and enabling them to achieve their potential. The Academy will endeavour to support parents/carers through the process of transition and adjustment.
- SEND students are offered full access to a broad, balanced and relevant education, including an appropriate vocational curriculum.
- SEND students have full access to all school activities so far as it is reasonably practical and relates to the student's needs.
- We work in partnership with external agencies to meet the needs of the student.
- There is a smooth, pupil centred transition at each transition stage for the student.
- SEND students are successfully prepared for adulthood, including independent living and employment.

In accordance with The Special Educational Code of Practice 2014, Airedale Academy will:

- Inform the pupil's parents/carers that special educational provision is being made for them because they have SEND.
- Ensure that parents/carers have knowledge about the SEND provision that the Academy makes, is able to make their views known about how their child is educated and have access to information, support and advice regarding their child's SEND through the local offer.
- Ensure that staff in the Academy are aware of the importance of identifying, and providing for, those pupils who have SEND.
- Ensure that a pupil with SEND joins in the activities of the school together with pupils who do not have SEND.
- Have a written SEND policy containing the information as set out in the SEN Code of Practice, including the name of the person(s) responsible for coordinating SEN provision.

### **3. Definition of SEND**

Students have special educational needs if they have a significantly greater difficulty in learning than the majority of others of the same age which calls for special education provision to be made for them e.g. which is in addition to or different from subjects differentiated curriculum plans.

Airedale Academy regards students as having a SEND if they have difficulties in any of the following areas:

- Communication & Interaction (including speech & language difficulties and students with Autism).
- Cognition & Learning (including specific learning difficulties such as Dyslexia).
- Social, Emotional & Mental Health difficulties (including disorders such as ADHD).
- Sensory/Physical needs (including pupils with a visual or hearing impairment).

Students must not be regarded as having a learning difficulty solely because the language or form of language of their home is different from the language in which they will be taught.

Airedale Academy will have regard to the SEND Code of Practice when carrying out its duties towards all SEND students and ensure that parents/carers are informed by the school that SEND provision is being made for their child.

## **4. Identification, Assessment and Provision**

### **4.1 Graduated response**

Airedale Academy will adopt a graduated response to meeting special educational needs that requires the initial use of classroom and school resources before bringing specialist expertise to advise on the difficulties that a pupil is experiencing. When a young person is identified as requiring SEN support the Academy will provide specific interventions to give the pupil a greater level of support. Such interventions are a means of ensuring Airedale Academy and parents match special educational provision to individual pupil needs.

### **4.2 Early Concerns**

The progress made by all students is regularly monitored and reviewed. Initially, concerns registered by teachers, parents/carers or other agencies are addressed by appropriate differentiation within the classroom on a subject basis.

### **4.3 SEN Support**

A student is on SEN support when they are identified as needing provision additional to or different from that provided as part of normal class activities. The triggers for intervention will often be concern, backed by evidence, about a young person who despite receiving differentiated learning opportunities makes:

- Little or no progress even when teaching approaches are targeted particularly in a young person's identified area of weakness;
- Shows signs of difficulty in developing literacy or mathematics skills which result in poor attainment in some curriculum areas;
- Presents persistent social, emotional or mental health difficulties which are not ameliorated by the behaviour management techniques employed by the school;
- Has sensory or physical problems and continues to make little or no progress despite the provision of specialist equipment;
- Has communication and /or interaction difficulties and continues to make little or no progress despite the provision of a differentiated curriculum.

In some cases outside professionals from health or children's services may already be involved with the young person. Where these professionals are not already working with Airedale Academy, the SENDCO and will contact them having discussed the situation with the parents/carers. The SEND department will further assess the young person and support for the individual will be discussed and action taken. A one page profile will be written to initiate the 'plan-do-review' cycle.

As the result of a review meeting the decision may be taken by the SEND team, in consultation with the parents/carers and young person, to involve external support services provided by the LA and/or other agencies. These agencies will provide advice on setting appropriate outcomes and the use of new or specialist strategies or materials. They may administer more specialist assessments that can inform the planning and measurement of the young person's progress. In some cases they will provide support for particular activities.

The triggers for placing a student on a SEND support plan could be that despite receiving support from subject staff the young person:

- Continues to make little or no progress in specific areas over a long period;
- Continues working at National Curriculum levels substantially below that expected of young people of a similar age;
- Has social, emotional or mental health difficulties which substantially and regularly interfere with the young person's own learning or that of the class groups, despite having an individualised programme;
- Has SEND or physical needs that require additional specialist equipment or regular advice or visits by a specialist service;
- Has communication and/or interaction difficulties that impede the development of social relationships and cause a substantial barrier to learning.

In exceptional cases a child may move straight to SEND support plan.

### **4.4 Statutory Assessment of SEND**

In a very few cases, if a young person continues to demonstrate significant cause for concern despite the support plan, parents, school and support agencies may request the Local Authority to assess for an Education and Health Care Plan (EHCP) and following this a request may be made to the LA for Statutory Assessment.

This will decide the nature of the provision necessary to meet the young person's SEND. If this cannot reasonably be met by the school, then the LA may provide some additional resources. Where a request for a statutory assessment is made to the LA, the pupil will have demonstrated significant cause for concern and the school will provide written evidence to the detailing:

- the school's action through the support plan
- records of regular reviews and their outcomes
- the pupil's health including the pupil's medical history where relevant
- National Curriculum levels attainments in literacy and mathematics

- educational and other assessments, for example from an advisory specialist support teacher or an educational psychologist
- views of the parents and of the pupil
- involvement of other professionals for example involvement by the social services or education welfare service.

All of the above will be detailed in the pupil's 'My Support Plan'.

#### *4.4.1 Identification (Plan)*

SEND students may be identified through the teachers' observations and assessment, standardised assessments (Baseline, SATs, etc), progress checklists, target setting, parental/carers concerns or the students own observations or by external agencies. Areas of need are identified and prioritised and become the basis of the pupil's one page profile.

#### *4.4.2 One Page Profiles (Do)*

One page profiles include 3 or 4 (and no more) short realistic and measurable outcomes related to the area of concern, suggested strategies to be used by teacher, support staff, parents and student and the date the provision starts. The profile should include information about:

- the short-term outcomes set for or by the pupil
- the teaching strategies to be used
- the provision to be put in place
- when the plan is to be reviewed
- progress against outcomes (to be recorded when profile is reviewed).

#### *4.4.3 Review Process (Review)*

Profiles are reviewed at least twice a year, with input from the student, parent/carer, teachers, learning support staff and outside agencies. Students with an EHCP have set outcomes which have been established after consultation with the parents/carers and the individual student and include outcomes identified in the EHCP. These outcomes will be set out in the support plan and be implemented, at least in part and as far as possible, in the normal classroom setting. The delivery of the interventions will continue to be the responsibility of the form and subject tutors. All EHCPs will be reviewed annually with the person centred review taking place in school. The parents/carers, the young person and involved professionals will be invited to consider the progress made by the young person in achieving their outcomes and whether any amendments need to be made to the EHCP. Students participate in their Annual Reviews by:

- Attending their review meetings
- Offering their opinion and advice in the setting of outcomes
- Sharing their interests and aspirations
- Discussing their achievements/concerns/issues in advance of the review meeting with parents/carers or others as appropriate.

### **5. Student Voice**

Students with EHCPs are invited to submit their views in writing as part of their annual review as well as to attend the review itself. Students contribute to the setting of their own outcomes and strategies. Their views form the basis of the Annual Review.

### **6. The Role of the Academy Council**

Governors have responsibility for the strategic overview of and the implementation of the SEND Policy. The day-to-day management and organisation of SEND at Airedale Academy is the responsibility of the Principal and SENDCO in conjunction with the support of colleagues in the SEND Department. Governors will make sure that they are fully involved and will undertake review and monitoring of the school's SEND Policy. All governors, especially the SEND Governor, will ensure that they are up to date and knowledgeable about the Academy's SEND provision.

### **7. The Role of the SENDCO**

- In collaboration with the Principal and Academy Council, determine the strategic development of the SEND policy and provision at Airedale Academy with the ultimate aim of raising the achievement of pupils with SEND.

- Manage the SEND team of HLTAs and learning support assistants.
- Collaborate with SENDCOs in partner/pyramid schools in order to facilitate joint policies, and ensure the maximisation of expertise, resources and mutual support.
- Liaise with and advise colleagues on all matters relating to SEND.
- Contribute to the continuing development and training of school staff.
- Oversee the multi-agency review meetings and maintenance of EHCPs and records for all SEND students, taking the role of Lead Professional if requested.

### **8. Evaluating the success of the SEND policy**

The following procedures provide evaluative points for assessing the effectiveness of Airedale Academy's SEND policy:

- SEND Departmental/line manager meetings and minutes
- Pupil assessments for review meetings
- Pupil and parent views relating to the review of EHCP/support plan outcomes
- Evaluation of one page profiles
- Value added assessment data collated from the external examination procedure
- Internal teacher assessment collated as part of the whole school data collection procedure
- Attendance of pyramid SENDCO meetings
- Parent voice via Academy's website and parent feedback questionnaires
- Feedback from OFSTED inspections